

Mount Union Area School District
Monday, November 24, 2008
Agenda

NOTE: The meeting will be held in the Library of the Junior/Senior High School at 7:30 p.m. There will be an Executive Session held at 6:30 p.m. prior to the start of the regular session.

I. CALL TO ORDER – President Ralph Park

1. Opening Prayer
2. Pledge of Allegiance

II. Roll Call Of Directors

III. Roll Call Voting/Minutes

1. Approval of the Roll Call Voting and Recording Motion as follows:

Approval is granted that as the President of the Board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or director(s), wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

2. Approval of the minutes of the regular meeting of October 27, 2008 and the special meeting of November 10, 2008 – green pages

IV. Treasurer's Report

1. Approval of the Treasurer's Report -- yellow pages

V. Bills

1. Approval of the bills for November 2008:
 - a) General Fund – pink pages
 - b) Cafeteria Fund – blue pages
 - c) Scholarship Fund – goldenrod pages
 - d) Capital Reserve Fund – green pages

VI. District Reports

1. Approval of the District Office Petty Cash and Student/District Data Reports.
Enclosures

VII. PRESENTATIONS

1. Read 180 – Mr. David Hummel and Ms. Yvette Weller
2. Banner Presentation – High School Marching Band – Mr. Rick Kane
3. Keystone Awards Presentations – Mr. David Hummel for Mapleton-Union Elementary and Ms. Amy Smith for Junior High School.

VIII. PUBLIC COMMENTS

IX. REPORTS

1. Tuscarora Intermediate Unit #11:
 - a) Minutes from the Tuscarora Intermediate Unit #11 meeting of October 9, 2008. No action is needed on these minutes. (See pink attachment)
2. Huntingdon County Career & Technology Center:
 - a) No items for the HCC&TC for this month.

X. GENERAL

1. Approval for the District to submit application for Impact Aid funds for the 2008-2009 school year.
2. Recommendation to accept the wage & profit income audit report for the year ending December 31, 2007 as presented by Mr. Woody Bonsell of Young, Oakes, Brown and Co. (See booklet)
3. Recommendation to accept the local audit report for the year ending June 30, 2008 as presented by Mr. Woody Bonsell of Young, Oakes, Brown and Co. (See booklet)
4. Recommendation for the District to donate to the following organizations for the 2008-2009 school year:

Huntingdon County Library – Mount Union Branch -- \$500.
Junior Achievement of Western PA, Inc. -- \$500.

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5. Recommendation to approve the agreement between J.C. Blair Memorial Hospital and the District for the providing of Outpatient Behavioral Services beginning October 1, 2008 through September 1, 2009. (See blue attachment)
6. Recommendation to add the following name to the District's Bus Contractors and Substitute Driver Listing for contractor – D. Booher, Inc. -- effective for the 2008-2009 school year pending receipt of necessary paperwork: (Application will be available at the meeting for review.)

Charles Martin, 4891 Vineyard Lane, Huntingdon, PA 16652 – van driver

7. Recommendation to approve the revised bus transportation contract rates for the 2008-2009 school year to reflect the minimum van trip payment as approved at the October 27, 2008 meeting. (See white attachment)
8. Recommendation to approve and/or enter into the minutes the contract amendment for the Mount Union Area Education Association for the contract August 31, 2007 to August 30, 2011 to reflect the National Honor Society Advisor compensation. (See goldenrod attachment)
9. First Reading of revised Board Policy #801 – Operations – Public Records and related Administrative Regulations. (See yellow attachments)
10. Permission to seek proposals for the purpose of entering into a cost-based contract for the operation of the Food Service Program effective for the 2009-2010 school year.

XI. PERSONNEL

1. For Information:
 - a) Mrs. Tamara Smith has successfully completed her probationary period as a full-time special education paraeducator.
 - b) Mr. Steven Booze, part-time custodian, first day in the District was October 30, 2008.
 - c) Mrs. Nancy McMullen, full-time building aide, was off without pay November 17 through 21, 2008 for the purpose of travel.
2. Authorization for the Administration to utilize recent new graduates from the surrounding colleges as substitute teachers with the understanding they will have proper educational certification and documentation from the college.

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3. Approval to add the following names to the Substitute Teacher Listing effective for the 2008-2009 school year pending receipt of background clearances and necessary paperwork: (Applications will be available for review at the meeting.)

Bonnie Knox, P. O. Box 104, Rockhill Furnace, PA 17249, graduate of Asbury College, California State College and Penn State University, Elementary Education and Reading Specialist

Autumn D. Price, 11668 Town Hill Street, Shade Gap, PA 17255, December 2008 graduate of Shippensburg University, Elementary Education. Note: Approval should be pending receipt of paperwork from Shippensburg University on completion of course work and receipt of PRAXIS test scores.

4. Approval to add the following names to the Substitute Aide Listing effective for the 2008-2009 school year pending receipt of background clearances and necessary paperwork: (Applications will be available for review at the meeting.)

Teri Grainey, 10804 Glover Lane, Mill Creek, PA 17060
Jessi Loner, 7 South Shaver Street, Mount Union, PA 17066
Stacy Semple, 200 Little Greenbriar Road, McVeytown, PA 17051
Jennifer Young, 24 Maple Street, Mount Union, PA 17066

5. Approval to add the following name to the Substitute Custodial Listing effective for the 2008-2009 school year pending receipt of background clearances and necessary paperwork: (Application will be available for review at the meeting.)

Barry Querry, P. O. Box 247, Lewistown, PA 17044

6. Recommendation to name Mrs. Keli Danish as the District's Support On-Site representative for the Science It's Elementary grant effective for the 2008-2009 school year at the stipend of \$3,500.00 with the understanding that the stipend will be pro-rated for the 2008-2009 school year to be paid \$1,195.56 to Jamie McKim and \$2,305.22 to Keli Danish.
7. Recommendation to name Mr. James A. Estep, Superintendent, as the District's Open Records Officer to handle Right-to-Know requests effective January 1, 2009.
8. Recommendation to increase the hours for Mr. Matt Baird, part-time special education paraeducator, from 5 ½ hours per day to 6 ½ hours per day effective December 3, 2008.

9. Notification from Mr. Ken Burton that the dates of his military leave request have been changed to November 30 to December 6, 2008 and March 11 – 19, 2009 pending official orders.
10. Request from Mrs. Caroline Miller for a medical leave and Family Medical Leave beginning October 15, 2008 for a period of three to six months with the understanding that she will be using accumulating sick-leave days and days without pay to cover the period of the leave and notify the District of her actual return date.
11. Request from Mrs. Cass Stapleton for a medical leave and Family Medical Leave for maternity purposes beginning approximately December 5, 2008 with the understanding she will be using accumulated sick-leave days and days without pay to cover the period of the leave and that she will notify the District Office of her return date.
12. Request from Mr. Mark Sieber for a paternity leave for up to five days beginning approximately November 26, 2008 with the understanding he will be using Family Emergency and Sick-Leave Days to cover the period of the leave.
13. Request from Mrs. Bonita Carper for a medical leave and Family Medical Leave beginning December 3, 2008 and continuing for four to six weeks with the understanding she will be using accumulated sick-leave days and days without pay to cover the period of the leave and she will notify the District of her return date.

XII. USE OF FACILITIES AND FUND-RAISING ACTIVITIES

1. Request from Mr. Marc Aurand on behalf of the Rod Tate Chapter of P.I.A.A. Wrestling Officials for permission to use a classroom at the high school to hold Chapter meetings starting at 7:00 p.m. on November 17, 2008, January 5, 2009, and February 9, 2009.
2. Request from Mrs. Amy Bilger on behalf of the Junior High Student Government to hold the Pennies for Patients homeroom challenge fund-raiser March 9 – 13, 2009 with the understanding the proceeds will go to Leukemia/Lymphoma Society and with the understanding the details of the activity will be cleared with the building principal and approved by the Health and Wellness Committee.

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3. Request from the Mount Union-Kistler PTO for use of the Mount Union-Kistler building on December 20, 2008 from 7:30 a.m. to 10:00 a.m. to sponsor the Breakfast with Santa with the understanding the costs will be covered by Mount Union-Kistler PTO and the District's Title I Parental Involvement funds.
4. Request from Mrs. Sally Steward for use of the Mapleton-Union Elementary facilities to hold practices for the In-Door Band Majorette Unit from 3:15 p.m. to 5:15 p.m. during November and December 2008 and January 2009.
5. Request from Ms. Nancy Corson on behalf of the Drama Club for use of the high school auditorium to hold a Talent Show on Saturday, December 6, 2008 (dress rehearsal) and Saturday, December 13, 2008 (actual show) from 8:00 a.m. to 4:00 p.m. with the understanding the details of the activity will be cleared with the building principal.
6. Request from Mr. Timothy Hicks for use of the Mount Union-Kistler Elementary gymnasium Mondays through Fridays from 3:00 p.m. to 5:30 p.m. and on Saturdays from 10:00 a.m. to 1:00 p.m. to hold Junior High Boys' Basketball starting November 17, 2008 through February 28, 2009.
7. Request from Mr. Adam Shawver on behalf of the New Life Fellowship Church for continuation of the Time Release Program for the Mount Union-Kistler and Shirley Township Elementary Buildings from 1:45 p.m. to 2:45 p.m. for the 2008-2009 school year starting within two weeks of notice of board approval with Mount Union-Kistler Building on Mondays and Shirley Township Building on Thursdays.

XIII. FIELD TRIPS AND CONFERENCES

1. For Information:
 - a) Due to the District not being a member of the College Board Organization, the registration costs for the AP workshop attended by Mrs. Candice Gilliland and Mrs. Suzi Bender on October 22, 2008 was \$175/each instead of the \$150/each as approved at the October 27th meeting.
 - b) The Tuscarora Intermediate Unit #11 workshop approved at the October 27, 2008 meeting for Mrs. Melody Komir, High School Librarian, was cancelled.
 - c) Mrs. Susan Hendricks attended the PHEAA Financial Aid Workshop held at the Tuscarora Intermediate Unit #11 on November 3, 2008 with costs to the District being for mileage (\$5.58).

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- d) Mr. Frank Miller attended the PAFPC Executive Committee Meeting to be held in Harrisburg on November 20 and 21, 2008 with costs being covered by the PAFPC Executive Committee.
- e) The following employees attended Dr. Richard Villa's workshop, "Educating Students with Significant Needs in the General Education Curriculum," to be held in Lewisburg on November 20, 2008 with costs to the District being for use of the school van for the trip and substitutes where needed:

Mr. James Estep

Mrs. Deborah Goodman

Ms. Jennifer Freed

Mrs. Tamara Heeter

Mr. Curtis Whitesel

Mrs. Bambi Guentner

Mrs. Sonja Boozel

Mrs. Tonya DeVecchis-Kerr

- 2. Request from Mr. Jeff Puhala to accompany five members of the elementary chorus to the PMEA District 4 Songfest to be held at the East Juniata High School on April 3, 2009 with costs to the District being for registration (\$100.00), substitute (\$85.00), bus transportation, director's meal (\$10.00) and mileage (\$53.82).
- 3. Request from Ms. Gretchen Burkholder and Mr. Jeff Puhala to accompany members of the 6th grade Band & Chorus from the District's elementary buildings to Woodland Retirement Center, Shirley Home for the Aged and McDonalds on December 18, 2008 for a "Holiday Music Tour" and lunch with costs to the District being for bus transportation, a substitute for Mr. Puhala and \$2.00/student towards lunch.
- 4. Request from Mrs. Cynthia Brightbill and Mr. Shawn Simpson to accompany members of their Shirley Township 5th grade classes to the Shirley Home for the Aged on the afternoon of December 19, 2008 for Christmas Caroling with costs to the District being for bus transportation.
- 5. Request from Mrs. Peg Boozel and Mr. Rick Kane to accompany members of the select vocal group and Jazz Band to the Mount Union Festival of Trees to be held on December 12, 2008 at the Presbyterian Church from 12:30 p.m. to 2:45 p.m. with costs to the District being for bus transportation and substitutes for 3 periods each.
- 6. Request from Mr. Jeff Vogus to accompany members of the PowerSource Club to go Christmas caroling to the area nursing home from 6:00 p.m. to 9:00 p.m. on December 11 and/or 16, 2008 with costs to the District being for use of the school vans for the trip.

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7. Request from Mrs. Vicki Cooper and Mrs. Amy Bilger to accompany members of the Future Business Leaders of America (FBLA) to the Regional Conference to be held at the DuBois Business College in DuBois on December 12, 2008 (inclement weather date – December 19, 2008) with costs to the District being for bus transportation and two substitutes \$85/each (\$170.00).
8. Request from Mrs. Sonja Boozel and Mrs. Tamara Heeter to accompany members of their high school classes, aides, student helpers and chaperones to the Ice Sculptures in Lewistown on December 5, 2008 with costs to the District being for van transportation and \$2.00/student towards lunch.
9. Request from Mr. Bob Wydock to attend the U.S. All Star Track & Field/Cross Country Clinic to be held in Atlantic City, New Jersey on December 11 and 12, 2008 with costs to the District being for registration (\$85.00).
10. Request from Mrs. Valerie Radle to attend the Tuscarora Intermediate Unit #11's workshop, "Working With Students Who Have Autism," to be held on November 8 and 22, 2008 with costs to the District being for registration (\$100.00).
11. Request from Mrs. Keli Danish to attend the Science It's Elementary Support On-Site training to be held at the Bedford Springs Hotel on November 20, 2008 with costs to be covered by PDE – Science It's Elementary funds.
12. Request from Mr. Jeff Puhala to attend the Tuscarora Intermediate Unit #11's workshop, "Music and Technology," to be held on December 16, 2008 with costs to the District being for substitute (\$85.00) and registration (\$35.00).
13. Request from Mrs. Tricia Morgan to attend the Bureau of Education & Research's workshop, "Using Differentiated Teaching Strategies," to be held in State College on January 21, 2009 with costs to the District being for registration (\$199.00), substitute (\$85.00) and mileage (\$58.50).
14. Request from Mr. Curt Whitesel to attend the 2009 PA Title I Improving School Performance Conference to be held in Pittsburgh January 25 to 28, 2009 with costs to the District's Title I funds for registration (\$290.), lodging/meals \$100/day (\$300.00) and mileage (\$167.31).
15. Request from Mr. Frank Miller to attend the 2009 PA Title I Improving School Performance Conference to be held in Pittsburgh January 25 to 28, 2009 with costs being covered by PAFPC as part of his responsibilities as Regional Representative for the PAFPC Executive Committee.

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16. Request from Mr. Frank Miller, Mrs. Tonya DeVecchis-Kerr and Mr. Curt Whitesel to attend the Classroom Walk-Through Training as part of Reading First on January 20 and 21 and February 12, 2009 with costs to the District's Reading First Professional Development funds for mileage (\$351.00).
17. Request from Mrs. Dawn Holesa, Mrs. Deborah Goodman and Mrs. Heidi Getz to attend the Classroom Walk-Through Training as part of Reading First on January 8, 9 and 30, 2009 with costs to the District's Reading First Professional Development funds for mileage (\$351.00).
18. Request from Mrs. Tonya DeVecchis-Kerr and Mrs. Bambi Guentner to attend the Annual PDE Conference – Getting Results: Educating Students in Standards Aligned System – to be held in Hershey April 14 to 17, 2009 with costs to the District being for mileage (\$117.00), lodging/meals (\$856.80 for lodging only) and registration (\$200.00). Note: If the District receives the Inclusive Practices Mini Grant, the costs for this conference could be covered by that grant. If the District does not receive the Inclusive Mini Grant, the conference costs will be covered by the District's Special Education Professional Development funds.
19. Request from Mrs. Renee Goodling and Mrs. Glenette Heaster to attend the PESI Healthcare's workshop, "Childhood Neurology," to be held in Altoona on February 3, 2009 with costs to the District being for registration \$164/each (\$328.00), substitutes \$85/each (\$170.00), mileage (\$52.65) and meals.
20. Request to amend the Science It's Elementary training in Johnstown on December 3 to 5, 2008 approved at the September 29th meeting for Mr. Neil Barben, Mrs. JoAnn Keating and Mrs. Carmella Lovett to include lodging for December 3 and 4, 2008 with costs (\$621.24) being covered by the District's Title II Part A funds.
21. Request from Mrs. Suzanne Brown to attend the Pennsylvania Science Teachers Association's "Science Leadership Forum" to be held at the Hershey Convention Center on December 3, 2008 with costs to the District being for substitute (\$85.00), mileage (\$46.80) and registration (\$85.00).
22. For Information: The High School Band will perform at the Mount Union-Kistler and Mapleton-Union Elementary Buildings on November 26, 2008 as part of their Reward Day Activities with costs to the District being for transportation.
23. For Information: The cost of the registration for Mrs. Dana Hudy's Eastern Athletic Trainer Association's Conference will be \$220.00 instead of the \$120.00 as approved at our September 29, 2008 meeting. Total costs for the conference still falls within amount set by contract amendment agreement for Athletic Trainer.

XIV. PRINCIPALS' REPORTS

1. Secondary Principals' Reports – See blue attachment
2. Elementary Principals' Reports – See yellow attachment
3. District-wide Administrators' Reports – See white attachment
4. Technology Director's Report – See blue attachment
5. Food Service Management Report – See green attachment
6. Superintendent's Report – CBJT Grant Submitted

XV. INFORMATION ITEMS

1. December Meetings:
 - a) Reorganization of the Board/Special Session will be held on Monday, December 8, 2008, at 7:00 p.m. in the Library of the Junior/Senior High School with an Executive Session held at 6:30 p.m.
 - b) The regular meeting for the month of December 2008 has been cancelled. Action for early December business will be taken after the reorganization portion of the meeting on December 8, 2008.
 - c) A listing of December bills will be ready on Wednesday, December 17, 2008, for Board Committee's review.

XVI. ADJOURNMENT