

Mount Union Area School District  
Monday, October 19, 2009  
Agenda

**NOTE: The meeting will be held in the Library of the Mount Union-Kistler Elementary at 7:30 p.m. There will be an Executive Session held at 6:30 p.m. prior to the start of the regular session.**

**I. CALL TO ORDER – President Ralph Park**

1. Opening Prayer
2. Pledge of Allegiance

**II. Roll Call Of Directors**

**III. Roll Call Voting/Minutes/Donation Correction**

1. Approval of the Roll Call Voting and Recording Motion as follows:

Approval is granted that as the President of the Board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or director(s), wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

2. Approval of the minutes of the regular meeting of September 28, 2009 – green pages
3. An error was made on the name of the individual donating trees to the high school that was acknowledged at our September board meeting. The donation is from Jennifer and Martin Young in memory of Jennifer's grandmothers – Jane Burdge and Mary Suchanec. We extend our apologies for this error.

**IV. Treasurer's Report**

1. Approval of the Treasurer's Report -- yellow pages

**V. Bills/High School Project Bills/Budgetary Transfers**

1. Approval of the bills for October 2009:
  - a) General Fund – pink pages
  - b) Cafeteria Fund – blue pages
  - c) Scholarship Fund – goldenrod pages
  - d) Capital Reserve Fund – green pages
  - e) Construction Fund – lavender pages

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2. High School Renovation Project Bills:
  - a) Authorization to pay the following High School Renovation Project bills pending receipt of notarized documentation from the architects:
    1. D. C. Goodman and Sons, Inc. – Plumbing Construction -- \$81,409.12
    2. Leer Electric, Inc. – Electric Construction -- \$95,237.90
    3. Silvertip, Inc. – HVAC Construction -- \$137,930.17
    4. Leonard S. Fiore, Inc. – General Construction -- \$287,866.59
  - b) Authorization to pay the following High School Renovation Project bills pending receipt of verification from the Clerk of the Works:
    1. Hillis-Carnes Engineering Associates, Inc. – third party inspection -- \$5,315.00.
3. Approval of the Budgetary Transfers for the school year ending June 30, 2009.  
(See white attachment)

**VI. District Reports**

1. Approval of the District Office Petty Cash and Student/District Data Reports.  
Enclosures

**VII. Presentations**

1. Audit revisions for Vocational Agriculture and Business Departments.

Mrs. Erica Mowrer and Mrs. Vicki Cooper

**VIII. PUBLIC COMMENTS**

**IX. REPORTS**

1. Tuscarora Intermediate Unit #11:
  - a) Minutes from the Tuscarora Intermediate Unit #11 meeting of September 16, 2009. No action is needed on these minutes. (See pink attachment)
2. Huntingdon County Career & Technology Center:
  - a) No items for the Huntingdon County Career & Technology Center for the month of October 2009.

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**X. GENERAL**

1. Recommendation to transfer \$850,000.00 from the District's General Fund Account to the District's Construction Fund Account pending completion of the audit for the 2008-2009 school year.
2. Recommendation to transfer \$245,604.36 from the District's General Fund Account to the District's Capital Reserve Account pending completion of the audit for the 2008-2009 school year.
3. November and December Board Meetings/Workshops:
  - a) Recommendation to reschedule the regular meeting for November 2009 from Monday, November 30, 2009, to Monday, November 23, 2009, to be held at 7:30 p.m. in the Library of the Mount Union-Kistler Elementary with an Executive Session held at 6:30 p.m. prior to the start of the regular session. This change is due to the Thanksgiving holiday break.
  - b) If needed, the workshop for November 2009 would be held on Monday, November 9, 2009, at 6:30 p.m. in the Library of the Mount Union-Kistler Elementary.
  - c) Reorganization/Special Session – Recommendation to schedule a special session for Reorganization of the Board and general business on Monday, December 7, 2009, at 7:00 p.m. in the Library of the Mount Union-Kistler Elementary with an Executive Session held at 6:30 p.m. prior to the start of the Reorganization/Special Session.
  - d) Recommendation to cancel the regular meeting for the month of December 2009 with the understanding action for early December business will be taken after the reorganization portion of the meeting on December 7, 2009.
  - e) Authorization to pay bills between November 24, 2009 and the next regular meeting in January 2010 with the understanding a list of the bills paid will be brought back to the Board for review at the January board meeting and with the understanding a listing of December bills will be available in the District Office for Board committee's review on Monday, December 21, 2009.
4. Recommendation to enter into the minutes of the meeting, the Pennsylvania Department of Education's approval of the PDE #3074 - Non-Reimbursable Work Subject to Advertising and Bidding Requirements for the High School Auditorium Renovation Project.

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5. Recommendation to approve PlanCon Part H for the High School Renovation Project and to grant authorization for the administration and/or architect to submit PlanCon Part H to the Pennsylvania Department of Education.
6. Recommendation to approve the following Advisory Committees for the Vocational Agriculture and Business Departments:

Ag Advisory Committee

Deb Gregory – Huntingdon County Extension – Food & Nutrition

Beth Kline – Community State Bank – Loan Officer

Russ Kline – Nutritionist – Agri-Basics

Rebecca Couch – Huntingdon County Dairy Promotion

Mark Bonson – Hooper Inc. – Parts Manager

Dave Clark – CPS Tyrone

Ray Singer – Alumni Member – former

Tammy Fisher – Parent/Dairy Farmer

Eric Forgy – Herdsman – Forgy’s Dairy

Local Advisory Committee – “LEA” or “LAC”

Travis Kylor – Florist – Business Owner

Ralph Park – Business Owner – Board Member

Autumn Fiscus – Business Manager

Curt Whitesel – Senior High Principal

Vicki Cooper – Business Teacher

Erica Mowrer – Agriculture Teacher

Cary Forgy – Dairy Producer

Charles Mowery – Classrooms 4 Future Coordinator

Susan Stringer – Mattawana Post Office

Beth Kline – Community State Bank – Loan Officer

Russ Kline – Agri-Basics – Nutritionist

Business OAC Members

Vicki Cooper

Amy Bilger

Marjorie Biddle

James Miale

Ralph Park – Business Owner, Park’s Garbage Service

Jeannine Coursen, Director, DuBois Business College

Katherine Swigart, Director, Mutual Benefit Group

Carol Scratchard, Scratchard Insurance Agency

Margaret Jacka, retired, school board member

7. Authorization to seek sealed bids for the sale of the welder and cutting torch cart from the Junior/Senior High School.

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8. Approval of the revised Bus Contractors Pay rates for the 2009-2010 school year. (See white attachment) Note: Changes were the results of decreased mileage due to removal of student (Thomas, Rhonda) and road construction (Morgan's Bus Service) and incorrect information for the transportation formula/calculation (Smith/Long).
9. Recommendation to approve the Agreement between the District and Northwestern Human Services of PA (NHS School) for the NHS Autism School located in State College effective for the 2009-2010 school year. (See yellow attachment)
10. Request from Mrs. Maurine Hockenberry on behalf of the Junior Class for permission to hold the 2010 prom at the Mount Union American Legion Country Club on Friday, May 21, 2010, at the cost of \$300.00 with the understanding that upon completion of fund-raisers the Class of 2011 will reimburse the District the \$300.
11. Recommendation to enter into an rental agreement between the District and Mr. Dale Miller for the use of storage space at Victoria Gallery location with the understanding there would be no rental charge to the District and that the District's umbrella insurance will cover liability and contents for District items.
12. Recommendation from Mr. Frank Miller to approve the Work Plan and Budget for the 2009-2010 school year for the Pre-K and Head Start Supplemental classes in cooperation with the Huntingdon County Child and Adult Development Corporation. (See blue attachment)

## **XI. PERSONNEL**

1. Recommendation to add the name of Mrs. Patty Varner (cashier at Mapleton-Union Elementary) to the listing of authorized individuals to pick-up depository bags for the Food Service for the District for the 2009-2010 school year.
2. Request from Mrs. Laura Renninger for an approved Family Medical Leave beginning around January 1, 2010 and continuing through to the beginning of the 2010-2011 school year (August 2010) with the understanding that she will be using accumulated sick days and days without pay to cover the period of the leave and she will notify the District Office of her return date.
3. Request from Mrs. Denae Lewis for an approved Family Medical Leave beginning around mid-February 2010 for approximately six to eight weeks with

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the understanding she will be using accumulated sick days and days without pay to cover the period of the leave and she will notify the District Office of her return date.

4. Approval to add the following names to the District's Substitute Teacher Listing for the 2009-2010 school year pending verification and/or receipt of certification and background clearances: (Applications will be available at the meeting for review.)

Austin Curfman, 17389 Beaverstown Road, Todd, PA 16685 – IU  
Certification Program – graduate of Penn State University – Criminal Justice,  
Secondary Social Studies

Burkett W. Fleming, 11976 Fleming Lane, Mill Creek, PA 17060 – IU  
Certification Program – graduate of Mansfield University,  
Communication/Broadcasting – Secondary English

Michael Fouse, 3196 Whitesel Road, James Creek, PA 16657 – IU  
Certification Program – graduate of Juniata College, Politics and History –  
Secondary Social Studies

Karen Krenzer, 10846 Beaver Lane, Huntingdon, PA 16652 – IU  
Certification Program – graduate of Shippensburg University, Accounting –  
Business Education

Diane McCallister, 183 Irvin Ridge Road, McVeytown, PA 17051 – IU  
Certification Program – graduate of Juniata College, Crime, Social Work –  
Secondary Social Studies

David Miller, 300 McVey Road, Mount Union, PA 17066 – IU Certification  
Program – graduate of Lehigh University, Geological Science, Secondary  
Sciences

Paul D. Mortimore, P. O. Box 5701, 64 Second Street, Belleville, PA 17004 –  
IU Certification Program – graduate of Penn State University/Alliance  
Theological Seminary, ministerial – Secondary Social Studies

Carolyn Stermer, 726 Meadow Mountain Drive, McConnellsburg, PA 17233  
– IU Certification Program – graduate of Penn State University, Animal  
Production – Secondary Vocational Agriculture

John Troutman, 512 16<sup>th</sup> Street, New Cumberland, PA 17070 – IU  
Certification Program – graduate of Shippensburg University,  
Communications/Journalism – Secondary English

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5. Approval to add the following names to the District's Substitute Aide Listing for the 2009-2010 school year pending verification and/or receipt of background clearances: (Applications will be available at the meeting for review.)

Sheila Alesi, 133 West Shirley Street Rear, Mount Union, PA 17066

Marcia Hart, P. O. Box 108, Newton Hamilton, PA 17075

Dawn Hobble, 17292 Jack's Mountain Road, Mapleton Depot, PA 17052

Amanda Kane, 102 East Market Street, Mount Union, PA 17066

Nancy Lynn, 128 South Greene Street, Mount Union, PA 17066

Carie Richards, 14093 Valley View Circle, Mount Union, PA 17066

6. Approval to add the following name to the District's Substitute Custodian Listing for the 2009-2010 school year pending verification and/or receipt of background clearances:

Paula Price, 189 Rhone Road, McVeytown, PA 17051

7. Recommendation to name Ms. Alison Semple to the part-time, special education paraeducator position for 5 hours per day at the Mount Union-Kistler Elementary to be paid at the rate of \$8.75 per hour effective Wednesday, October 21, 2009, with the understanding there would be a 20-day probationary period.
8. Request from Mrs. Tammy McMaster for permission to use four consecutive personal days and a fifth day without pay for the week of May 3, 2010 through May 7, 2010 for the purpose of travel.
9. Approval of the job description for the Part-Time Library Aide position. (See goldenrod attachment)
10. Request from the Mount Union Area Band Boosters to approve the following additional individuals to serve as volunteers/chaperones with the High School Band with the understanding the individuals are securing the necessary clearances at their own expense:

George Wallace

Pam Zilch

Larry Zilch

James Taylor

11. Recommendation from Mr. Joseph Komir to name the following individuals as volunteer Boys' Basketball Coaches effective for the 2009-2010 school year pending receipt of necessary clearances and paperwork:

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Boys' Junior High Program

Mr. Dave Lear

Mr. Rob Turner

Elementary Program

Mr. Fred Shoop

Mr. Mike Corson

12. Recommendation to name Ms. Faye Fisher, 11471 Millers Street, Mount Union, PA 17066 to the part-time, Special Education Paraeducator position at Mount Union-Kistler Elementary (Autism Classroom) for 6 ½ hours per day effective Wednesday, October 21, 2009, to be paid at the rate of \$8.75 per hour with applicable benefits following the successful completion of a 75-day probationary period and with the understanding that the number of days worked/salary will be pro-rated for the 2009-2010 school year.
13. Recommendation to name \_\_\_\_\_ to the full-time, Virtual Academy Paraeducator position at the High School for 7 hours per day effective \_\_\_\_\_, to be paid at the rate of \$10.70 per hour with applicable benefits following the successful completion of a \_\_\_\_\_-day probationary period and with the understanding that the number of days worked/salary will be pro-rated for the 2009-2010 school year.
14. Technology Department Recommendations:
  - a) Authorization to create a Network Server Manager position effective for the 2009-2010 school year.
  - b) Board authorizes Superintendent and Technology Director to develop and refine job description for the Network Server Manager position.
  - c) Authorization to post the position for in-house applications.

**XII. USE OF FACILITIES AND FUND-RAISING ACTIVITIES**

1. Request from Ms. Courtney Guiliante on behalf of the Pee Wee Football/Cheerleading for use of the Mount Union-Kistler Elementary on Mondays, Wednesdays and Thursdays from 5:30 p.m. to 7:30 p.m. during the month of October 2009 to hold Pee Wee/Flag Cheerleading. (Note: Superintendent James Estep granted pre-approval on this request on 10/5/09.)
2. Request from Mrs. Tammy McKnight on behalf of the Girls' Basketball Booster Club for use of the Mount Union-Kistler Elementary on Tuesdays and Thursdays from 3:30/3:45 p.m. to 5:30/6:00 p.m. to hold fund-raising activities such as 50/50

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- tickets, water, Gatorade, lollipops, some candy during the girls' basketball home junior high games. (Note: Superintendent James Estep granted pre-approval on this request on 9/30/09 pending proof of "small game of chance" licensing by the Lady Trojans Booster Club.)
3. Request from Mr. Tim Hicks on behalf of the Junior High Boys' Basketball Program for use of the Mount Union-Kistler gymnasium Monday through Friday from 3:00 p.m.(immediately after school) until 5:30 p.m. starting the second week in November 2009 and continuing through February 2010 and on the first two Saturdays in November 2009.
  4. Request from Mr. Marc Aurand on behalf of the Rod Tate Chapter of Wrestling Officials for permission for use of one classroom at the High School for the purpose of holding chapter meetings on November 16, 2009, January 11, 2010 and February 8, 2010.
  5. Request from Mrs. Heidi Grove on behalf of the Mount Union Wrestling Club for:
    - a) permission to have a concession stand at all home matches;
    - b) use of the former Mount Union Elementary to hold elementary practices Monday through Friday from 5:00 p.m. to 9:00 p.m. beginning November 1, 2009 and continuing through March 30, 2010;
    - c) use of the high school gym, cafeteria and kitchen on December 30, 2009 to hold its annual elementary wrestling tournament with the understanding they will cover costs involved with the use of facilities;
    - d) use of the high school gymnasium, cafeteria and kitchen on January 2, 2010 to hold the Junior High Wrestling tournament.
  6. Request from the Mount Union Fire Company #1 for permission to use the football field for registration for mummers and to have the lights turned on prior to dark and for use of the back parking lot for lining up floats for the Annual Mount Union Halloween Parade to be held the evening of Thursday, October 29, 2009.
  7. Request from Skeeter Hicks on behalf of the Greater Mount Union Little League Rays Little League Team for use of the Shirley Township Elementary gymnasium on Tuesdays and Fridays from 5:30 p.m. to 7:30 p.m. for practices beginning in November 2009 and continuing through April 2010.
  8. Request from Mrs. Amy Miles on behalf of the Mapleton Fire Company for use of the field at the Mapleton-Union Elementary on Wednesday, October 21, 2009, for training on how to do a landing zone for life flight and for use of the multi-purpose room for a meeting.

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9. Request from Mrs. Tracy Roles on behalf of the Builder's Club and Key Club for permission to participate in the annual collection of coin donations to support UNICEF during the last two weeks in October 2009 as part of the Kiwanis International project with only club members will participate in the collecting change from friends, family and during lunch shifts the 4<sup>th</sup> week of October 2009 and with the understanding that the details of the activity will be cleared with the building principal and approved by the Health and Wellness Committee.
10. Request from Ms. Chris Stevens on behalf of the Senior High Student Council for permission to hold a Sheetz Coupons fund-raiser activity from November 23 to December 14, 2009 with the understanding the details of the activity will be cleared with the building principal and approved by the Health and Wellness Committee.
11. Request from Mr. Geno Edwards on behalf of the International Club to hold a hoagie sale and raffle (directed to staff and in the Mount Union Community) from approximately October 14 to November 7, 2009 with funds raised for their November 12<sup>th</sup> trip to Pittsburgh to see Hispanic Flamenco Ballet and with the understanding the details of the activity will be cleared with the building principal and approved by the Health and Wellness Committee.
12. Request from the National Honor Society for permission to participate in the Crop Walk tentatively scheduled for October 31, 2009 starting in the morning at the United Methodist Church in Mount Union with an inclement weather make-up date of November 1, 2009 with the understanding that National Honor Society members and candidates are welcome to participate and with the understanding the details of the activity will be cleared with the building principal and approved by the Health and Wellness Committee.
13. Request from Mrs. Regina Sellers on behalf of the secondary Special Education Club to hold a fund-raiser of selling Trojan Gear November 2 through 23, 2009 with delivery of merchandise on December 22, 2009 for the purpose of raising funds towards their Incentive Program and with the understanding the details of the activity will be cleared with the building principal and approved by the Health and Wellness Committee.

### **XIII. FIELD TRIPS AND CONFERENCES**

1. Mr. Geno Edwards accompanied members of his Spanish III/IV and Graduation Project Students to Juniata College on Sunday, October 4, 2009, from 4:00 p.m. to

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- 9:00 p.m. to practice salsa dancing for the Salsa Thon Graduation Project with costs to the District being for use of the school van for the trip. (Note: Superintendent James Estep granted pre-approval on this request.)
2. Request from Mr. Geno Edwards for permission to accompany members of his Spanish III/IV classes to Juniata College "Spanish Day" to be held on October 28, 2009 with costs to the District being for use of the school van for the trip and substitute (\$85.00) and for permission for three students to go in a student's private vehicle.
  3. Request from Mrs. Erica Mowrer, Vocational Agriculture, to accompany members of the Captain Jack FFA to the FFA Fall County Contests to be held at the Huntingdon County Career & Technology Center on November 19, 2009 with costs to the District being for substitute (\$85.00) and bus transportation.
  4. Request from Mr. James Miale, Mrs. Vicki Cooper and Mr. Charles Mowery to accompany members of their Accounting I and II classes to the Accounting Conference to be held at Pitt in Johnstown on October 30, 2009 with costs to the District being for bus transportation and two substitutes \$85/each (\$170.00).
  5. Request from Mrs. Peggie Boozel to accompany select members of the Senior High Chorus to the Huntingdon County Choral Festival to be held at the Southern Huntingdon County High School November 23 to 24, 2009 with costs to the District being for student registration \$25/each (\$750.00), substitute for 2 days \$85/each day (\$170.00), director's fee (\$12.00) and bus transportation.
  6. Request from Mr. Rick Kane for permission for the District's bands to participate in the annual Santa Parades and Tree Lighting activities in Mount Union and in Huntingdon at a date to be determined in November and/or December 2009 with costs to the District being for transportation.
  7. Request from Mrs. Sonja Boozel and classroom aides to accompany members of the High School's Life Skills class on its monthly trips to the Weis Market in Mount Union starting October 5, 2009 and continuing through May 11, 2010 with costs to the District being for use of the school van and one wheelchair van for the trips. (Note: Superintendent James Estep granted pre-approval for the October 5<sup>th</sup> date of this request on September 25, 2009.)
  8. Request from Mrs. Sonja Boozel, Mrs. Tamara Heeter, classroom aides and five student helpers to accompany members of the High School Life Skills and MDS classes on their annual Christmas Shopping trip to Altoona on December 10, 2009 with costs to the District being for bus transportation, wheelchair vans and \$5.00/each towards lunch.

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9. Request from Mrs. Susan Hendricks, Ms. Melissa Moreland, Mr. Adam Glasgow and Mrs. Melody Komir to accompany members of the Junior and Senior classes to Shippensburg University on November 20, 2009 with costs for bus transportation being covered by the Jack Kent Cook Foundation.
10. Request from Mrs. Susan Hendricks, Ms. Michelle Davis, Mr. Howard Kirsch, Mr. Mark Sieber, Mrs. Susan Stratton, Ms. Melissa Moreland, Mr. Bob Wydock and Mrs. Joan Coraor to accompany members of the 9<sup>th</sup> grade class to the Huntingdon County Career & Technology Center for Industry Cluster Career Event to be held on November 13, 2009 with costs to the District being for bus transportation.
11. Request from Mr. Geno Edwards and Mrs. Iva Hinton for permission to accompany members of the International Club to the Hispanic Flamenco Ballet in Pittsburgh on November 12, 2009 approval should be with the understanding the costs to the District being for substitutes for Mr. Edwards and Mrs. Hinton and all other expenses being covered by the students.
12. Request from Mrs. Dana Hudy for permission to attend the Eastern Athletic Trainers Association Conference to be held in Boston, MA January 8 to 11, 2010 with costs to the District being for 3 nights lodging \$160/night (\$480.00), registration (\$170.00), airfare (\$300.00) and parking (\$35.00) for a total of \$985. as per contract agreement approved June 25, 2008.
13. Request from Mrs. Dawn Holesa to participate in the PaTTAN Training, "Supporting Inclusive Practices: The Role of the Administrator," to be held in Harrisburg on November 13, 2009 at no cost to the District.
14. Request from Mrs. Deborah Goodman to participate in the PaTTAN Training, "Supporting Inclusive Practices: The Role of the Administrator," to be held in Harrisburg on November 13, 2009 with costs to the District being for mileage (\$110.00).
15. Request from Mrs. Susan Hendricks to attend the PHEAA/Counselors Workshop to be held at the Tuscarora Intermediate Unit #11 on November 2, 2009 with costs to the District being for mileage (\$6.60).
16. Request to attend the Science It's Elementary/Asset Inquiry Based Science training with costs for substitutes (\$3,456.), mileage (\$1,683.), lodging/meals (\$5,074.60) and registration (\$6,600.) being covered by the District's Title II A for Mount Union-Kistler staff members and by Science It's Elementary for Shirley Township staff members on the following dates: (See blue attachment)

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November 3 & 4, 2009 Pittsburgh

Ms. Stephanie Smith  
Mrs. JoAnn Keating  
Mrs. Carmella Lovett

November 19 & 20, 2009 Pittsburgh

Ms. Roberta Barben  
Mrs. Vicki McMullen  
Mrs. Melissa Schimpf

December 14 & 15, 2009 Pittsburgh

Mrs. Vicki Valentine  
Mrs. Barbara Maurer  
Mrs. Cinda Imperioli

January 7 & 8, 2010 Pittsburgh

Ms. Courtney Aurand  
Mrs. Lori Shouppe-Wright

January 14 & 15, 2010 Pittsburgh

Mr. Josh Hicks  
Mr. Mike Laskowski

November 5, 2009 Johnstown

Mr. Shawn Simpson  
Mrs. Cynthia Brightbill  
Mrs. Keli Danish  
Mrs. Amy Scott  
Ms. Danielle Hancock

January 6 & 7, 2010 Johnstown

Ms. Stephanie Smith  
Mrs. Kelly Hicks  
Mrs. Sybil Miller  
Ms. Tobie Miller  
Ms. Katherine Harman

October 14, 2009 Malvern\*\*

Mr. Joe Loner  
Mrs. Tina Kassebohm

October 28, 2009 Malvern

Mr. Tim Hicks

\*\*Note: Superintendent James Estep granted pre-approval for this date of training.

November 3 & 4, 2009 Scranton

Mrs. Margaret Mills  
Mrs. Erica Dell  
Ms. Charleen Hartman

October 20, 2009 Williamsport

Mrs. Julia Shawver  
Mrs. Laura Renninger  
Mrs. Tammy McMaster

17. Request from Ms. Charleen Hartman and Mrs. Terry Plank to attend the Smart PD Plus Training to be held in Philadelphia December 2 to 4, 2009 with costs to the District's EETT Funding for substitutes \$85/each (\$170.00), mileage (\$110.00), lodging/meals \$100/day per participant (\$200.00), turnpike tolls (\$10.00) and registration \$499/each (\$998.00).
18. Request from Mrs. Tricia Morgan to participate in the School Improvement Team Huntingdon County Career & Technology Center Conference to be held in New Stanton on October 19 to 20, 2009 with costs being covered by the Huntingdon County Career & Technology Center for substitutes \$85/day (\$170.00). (Note: Superintendent James Estep granted pre-approval on this request since

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- Mrs. Morgan is a replacement for Mrs. Maurine Hockenberry who was previously approved by the Board to participate.)
19. Request from Mr. Frank Miller to attend the Non-Public Title I Workshop to be held at Intermediate Unit #8 on November 3, 2009 with costs to the District's Title I funds for mileage (\$44.00) and meals (\$10.00).
  20. Request from Mr. Charles Mowery for permission for Mrs. Suzi Bender, Mr. Jeff Vogus, Mrs. Candi Gilliland, Mr. Thomas Huff, Mr. Jeff Puhala and Mr. Josh Hicks to attend the PETE and C Conference to be held in Hershey February 22 – 24, 2010 with costs to the District's Title II Part A funding for substitutes (\$1,128.18), lodging (\$1,731.60), registration \$242/each (\$1,452.00) and use of the school van for the trip and with the understanding that Mr. Charles Mowery will also be attending this conference and will cover his own expenses as per contract agreement as the District's Classrooms of the Future Coach.
  21. Request from Mrs. Autumn Fiscus to participate in the PASBO's webinar, "The 100 Day Budget Impasse: What The Final Agreement Means to Schools and How It Affects ARRA Reporting Requirements," to be held on October 22, 2009 with costs to the District being for registration (\$65.00).
  22. Request from Mr. Frank Miller for permission for Mrs. Angie Watkins, Mrs. Sara Mowery and Mrs. Heidi Getz to attend the PaTTAN Training, "Best Practices in Reading Instruction," to be held in Harrisburg on November 19, 2009 with costs to the District being for substitutes and mileage. Costs for this PaTTAN workshop will be covered by the District's Reading First funding.
  23. Request from Mrs. Karla Cornelius to attend the Tuscarora Intermediate Unit #11's workshop, "Caseload Determination in Speech & Language Support Programs – School Age," to be held at the IU on November 13, 2009 with costs to the District being for mileage (\$6.60).

#### **XIV. SUPERINTENDENT'S/PRINCIPALS' REPORTS**

1. Secondary Principals' Reports – See blue attachment
2. Elementary Principals' Reports – See goldenrod attachment
3. District-wide Administrators' Reports – See lavender attachment
4. Technology Director's Report – See gray attachment
5. Superintendent's Report

**XV. INFORMATION ITEMS**

1. November Meetings:
  - a) Regular Session – The November regular meeting will be held on Monday, November 23, 2009, at 7:30 p.m. in the Library of the Mount Union-Kistler Elementary School with an Executive Session held at 6:30 p.m. prior to the start of the regular session.
  - b) Workshop – If needed, the November workshop will be held on Monday, November 9, 2009, at 6:30 p.m. in the Library of the Mount Union-Kistler Elementary.
2. Thank you letter from the Practical Nursing Program of the Huntingdon County Career and Technology Center for use of the high school facilities for its graduation ceremony and extended thanks to staff for their cooperation and assistance.
3. Thank you letter from Huntingdon County Business and Industry in conjunction with Southern Alleghenies Planning and Development Commission and the Department of Community and Economic Development for the District's part in the Keystone Opportunity Zone application process. The application has been approved for the Riverview Business Center and businesses who locate within the Riverview Business Center shall have a benefit period no longer than 10 years from date of occupancy (final expiration of 2025).

**XVI. ADJOURNMENT**