

Mount Union Area School District
Reorganization/Special Meeting
Monday, December 7, 2009
Agenda

NOTE: The meeting will be held in the Library of the Mount Union-Kistler Elementary at 7:00 p.m. An Executive Session will be held at 6:30 p.m. A Walk-through of the High School Renovation Project will be conducted at 5:30 p.m. prior to the Executive Session.

I. CALL TO ORDER – President Ralph Park

1. Opening Prayer
2. Pledge of Allegiance
3. Oath of Office – The oath of office will be administered to the following newly elected and re-elected board members by Mrs. Tami Todaro, Notary for the District, in the Administrative Center on Monday, December 7, 2009:

Ralph Park

Andrea Christoff

Duane Gearhart

Jane Wagner

II. Roll Call Of Directors

III. Reorganization of the Board for 2010:

1. President entertains motion to name a Temporary Chairperson for the Reorganization portion of the meeting.
2. Election of President
 - a) Nominations
 - b) Close Nominations
 - c) Vote on Nominations
3. Election of Vice-President
 - a) Nominations
 - b) Close Nominations
 - c) Vote on Nominations
4. Meeting turned over to the newly-elected President
5. Approval of the Roll Call Voting and Recording Motion as follows:

Approval is granted that as the President of the Board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or director(s), wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

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6. Set time, day and place for regular monthly meetings and workshops:

Regular Monthly Meetings

Last Monday of each month at 7:30 p.m. in the Library of the Mount Union-Kistler Elementary. An Executive Session held at 6:30 p.m. prior to the start of the regular session. (Note: The board meeting(s) may be moved back to the High School Library when the Renovation Project and/or facilities are completed.)

Workshops

As needed – Two weeks prior to the regular monthly meeting at 6:30 p.m. in the Library of the Mount Union-Kistler Elementary. (Note: The workshop(s) may be moved back to the High School Library when the Renovation Project and/or facilities are completed.)

Based on last Monday of each month the tentative dates for regular meetings for the calendar year 2010 would be as follows with changes due to holidays/reorganization:

January 25, 2010	July 26, 2010
February 22, 2010	August 30, 2010
March 29, 2010	September 27, 2010
April 26, 2010	October 25, 2010
May 24, 2010	November 22, 2010
(Changed due to Memorial Day)	(Changed due to Thanksgiving Break)
June 28, 2010	December 6, 2010
	(Reorganization of the Board)

7. Representatives will need to be appointed to serve on the following:

- a) Huntingdon County Career and Technology Center – two representatives
- b) Tuscarora Intermediate Unit #11 – one representative
- c) PSBA Liaison Chairperson – one representative

8. Board Committees will need to be appointed for 2010:

Option #1 – Board Committee as a whole. (Current method used.)

Option #2 – Individual Board Committees as follows:

- a) Transportation
- b) Personnel
- c) Finance/Budget
- d) Athletic

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If there is a change in Board Officers, action will need to be taken on Items #9, #10 and #11 as follows:

9. Authorization to update the District's banking accounts, safety deposit box and depository bags.
10. Authorization to update the signature plates for the laser printers and check-signing machine located in the District Office.
11. Authorization for the District to continue utilizing the existing signature plates with the signatures of Mr. Ralph Park and Ms. Deanna Lee Wagner for the General Fund, Payroll Fund and Capital Reserve Fund accounts until the updated signature plates are available for use in the District Office.

IV. Bills

1. For Information – A listing of the bills for the month of December will be available in the District Office on Monday, December 21, 2009, for the board members to review for payment.
2. High School Renovation Project Bills:
 - a) Authorization to pay the following High School Renovation Project bills pending receipt of notarized documentation from the architects:
 1. Leonard S. Fiore, Inc. – General Construction -- \$482,950.21
 2. Silvertip, Inc. – HVAC Construction -- \$791,745.53
 - b) Recommendation from McKissick's Associates to authorize approval of the following Change Orders for the High School Renovation Project:

General Construction Contract – L. S. Fiore, Inc.:

1. #PCO-001 – Remove trees for Geothermal System -- \$5,408.87
2. #PCO-002 – Damp-proofing credit – (\$2,441.10)
3. #PCO-004 – Floor slab at Mechanical Room -- \$3,487.30
4. #PCO-006 – Toilet Rooms D120 & D122 finishes -- \$33,187.11 -- per owner's request

Electrical Contract – Leer Electric, Inc.:

1. CCN#1 – Provide lighting for the covered walkways at the modular classrooms -- \$3,012.89
2. CCN#2 – Relocate the Special Education Director's Office in Unit C - - \$259.14 – per owner's request

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c) High School Renovation Project Change Orders for discussion:

General Construction Contract – L. S. Fiore, Inc.:

1. #PCO-008 – Folding Wall System in Cafeteria -- \$49,000.00 – per owner's request
2. #PCO-009 – Provide and Install Operable Partitions on existing tracks in Rooms #C129.2, C119.3, D116.3 and D119.3 -- \$47,000.00 – per owner's request

V. PUBLIC COMMENTS

VI. PRESENTATIONS:

1. Mr. Woody Bonsell – Young, Oakes, Brown & Company
 - a) Local audit report/AFR for the year ending June 30, 2009
 - b) Earned Income Audit report for the year ending December 30, 2008
2. Mr. Vern McKissick – High School Auditorium Project

VII. GENERAL

1. For Information: An early dismissal of the High School was needed on Friday, December 4, 2009, as a result of a gas line issue in the south end of town. The District will be submitting a request for a Section 2523 Emergency Closing for this early dismissal.
2. Authorization for the Superintendent to approve requests for field trips, conferences and fund-raisers that may be submitted between December 8th and the next regular meeting in January 2010.
3. High School Auditorium Project:
 - a) Authorization for McKissick Associates to rebid the High School Auditorium Project with the understanding the dates are to be established by the Superintendent.

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3. Recommendation to name the following Earned Income Tax Collectors for the District for the 2010 tax year:

Mapleton Depot Borough – Gladys Cohenour – 7 ½%
Mount Union Borough – Paid to Borough – 5%
Shirley Township – Wilma Morgan – 5%
Shirleysburg Borough – (To Be Determined)
Union Township – Carole Brumbaugh – 5%
Kistler Borough – H. A. Berkheimer – 3 ½%
Newton Hamilton Borough/Wayne Township – Mary Ellen Reed – 5%

4. Approval to add the following name to the District's Bus Contractor and Substitute Driver Listing effective for the 2009-2010 school year pending receipt of necessary paperwork: (Application will be available at the meeting for review.)

Cathy Fisher, 530 Hill Street, P. O. Box 262, Mapleton Depot, PA 17052 – van driver – Robert and Sandy Morgan

5. Recommendation to accept the local audit report for the year ending June 30, 2009 as presented by Mr. Woody Bonsell of Young, Oakes, Brown and Company. (Please bring along to the meeting the audit booklet distributed at our November 23rd meeting.)
6. Recommendation to accept the Earned Income Audit report for the year ending December 30, 2008 as presented by Mr. Woody Bonsell of Young, Oakes, Brown and Company. (To be distributed at the meeting.)
7. Recommendation to approve granting a Mount Union Area School District diploma to Edward Brown who has completed graduation requirements as of November 25, 2009.
8. Request from Statewide Tax Recovery, Inc. for exoneration from delinquent per capita/resident taxes for the following individual:

Cloyd B. Hicks – Shirley Township 2007 – deceased

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VIII. PERSONNEL

1. Approval to add the following name to the Substitute Teacher Listing effective for the 2009-2010 school year pending receipt of background clearances and necessary paperwork: (Application will be available for review at the meeting.)

Jeffrey Wargo, 1510 Mifflin Street, Huntingdon, PA 16652 -- IU Certification Program. Approval should be with the understanding that he will be used only when a PA Certified individual is unavailable.

2. a) Accept the resignation from Mr. Adam Glasgow as Assistant Football Coach effective November 20, 2009.
- b) Permission to post for applications the position of Assistant Football Coach effective for the 2010-2011 school year.

IX. USE OF FACILITIES AND FUND-RAISING ACTIVITIES

1. Request from Mr. Frank Furfaro on behalf of The Big Band Sound:
 - a) for continuation of its music program for 2010 with rehearsals in the High School Auditorium on Tuesday evenings from 7:00 p.m. to 9:00 p.m. beginning January 5, 2010 and continuing through April 2010 with costs to the District's Adult Education Program and with the understanding that if the stage is needed by another group or the auditorium is under renovation, the use of the band room for The Big Band Sound is requested;
 - b) for use of the High School Auditorium, if available, for its annual Spring Concert to be held on a Tuesday evening in mid April 2010 with the understanding the actual date will be determined later and the details of the concert will be cleared with the building principal;
 - c) to extend an offer to play for the Mount Union's Senior Citizens' Prom, if held this year, as they have in the past.
2. Request from Ms. Leslie Boozel, Ms. Sandra House and Ms. Wendy Turner for use of the Mount Union-Kistler Elementary gymnasium on Thursday, March 18, 2010, from 7:00 p.m. to 9:00 p.m. to hold a Graduation Project Dance Competition.

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3. Requests from the Mount Union Band Boosters for permission to hold the following fund-raising activities with the understanding the details of the activities will be cleared with the building principal and approved by the Health and Wellness Committee:
 - a) Soup Sale – January 9, 2010 with proceeds to be used towards Wildwood expenses/bus expenses;
 - b) Side Street Salad Sale – January 26, 2010 with proceeds to be used towards Wildwood expenses/bus expenses;
 - c) Marianna Hoagie Sale – February 17, 2010 (delivery date) with proceeds to be used towards Wildwood expenses/bus expenses.
4. Request from Ms. Rebecca Weld on behalf of the Pre-K Program for use of their classroom at the Shirley Township Elementary the 3rd Wednesday of each month from December 2009 through May 2010 from 5:00 p.m. to 7:00 p.m. to hold parent meetings.
5. Request from Ms. Rebecca Weld on behalf of the Pre-K Program for use of their classroom at the Shirley Township Elementary one evening during February and April 2010 from 5:00 p.m. to 6:00 p.m. to hold Family Literacy Night.
6. Request from Mr. Todd Pecht, Mr. Todd Ashman and Mr. Duane Gearhart on behalf of the Mount Union Little League Spikes for use of the Mount Union-Kistler Elementary gymnasium to hold practices for baseball fundamentals to be held from 6:00 p.m. to 7:30 p.m. on February 26, March 5, 9, 12 and 26, 2010.
7. Request from Mrs. Louise Ketner on behalf of the Huntingdon County Child & Adult Development Corporation for use of the Mapleton-Union and Shirley Township Elementary buildings during the evenings as scheduled throughout the year for program activities with the understanding all activities and use of the building will be coordinated with the building principals.

X. FIELD TRIPS AND CONFERENCES

1. For Information – The date of the request from Mrs. Peggie Boozel and Mr. Rick Kane to take the chorus/band to Meadowview Manor has been changed to December 22, 2009.

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2. Request from the secretary for the high school's National Honor Society for permission for the National Honor Society to participate in the following activities:
 - a) December 24, 2009 – starting at 3:30 p.m. to help set up luminaries for the Community Project “Lighting the Path for the Messiah”;
 - b) December 25, 2009 – starting at 5:30 a.m. to help take the luminaries down;
 - c) January 16, 2010 (snow date January 23, 2010) – to make and decorate Valentine cards for the elderly – use of the high school cafeteria from 10:00 a.m. to 2:00 p.m. is requested;
 - d) February 13 and 14, 2010 – to deliver the Valentine cards to the Shirley, Woodland and Meadowview Manor homes;
 - e) March 29, 2010 – to hold a Rock-A-Thon dance in the high school cafeteria from 7:00 p.m. to 10:00 p.m. and then from 10:30 p.m. to 1:30 a.m. to rock on rocking chairs at the United Methodist Church in Mount Union with the proceeds collected going to the Mount Union Ministerium for winter heating fuel.
3. Request from Mrs. Paula Brown to attend the Attendance/Child Accounting Conference for End-of-Year PIMS to be held in Hershey March 17 – 19, 2010 with costs to the District being for registration (\$205.00), meals for three days (\$80.00) and mileage (\$315.25).
4. Request from Mr. James Estep to attend the 2010 PARSS Annual Conference to be held in State College April 29 – 30, 2010 with costs to the District being for registration, lodging and mileage. (Board member representation at this conference is also encouraged. If interested in attending, please notify De Wagner.)

XI. INFORMATION

1. Notification from Metz & Associates that Mrs. Deb Lear and the following District employees have participated in the Front Line Supervisor Training held on November 18, 2009 by Metz:

Brenda Atherton Lonya Semple Glenda Snyder Connie Stimely

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2. Thank you letter from Mrs. Gretchen Crouse and elementary band members for the opportunity to see the Penn State Blue Band performance.
3. District letter on behalf of the Mount Union Branch of the Huntingdon County Library.
4. Letter from Mr. Lawrence H. Olek recognizing the high school Marching Band at Bishop McCort in Johnstown.
5. District elementary trajectory for 25 books.
6. The next regular meeting will be held on Monday, January 25, 2010, at 7:30 p.m. in the Library of the Mount Union-Kistler Elementary with an Executive Session held at 6:30 p.m. prior to the start of the regular meeting. A workshop will be held on Monday, January 11, 2010, at 6:30 p.m. in the Library of the Mount Union-Kistler Elementary.
7. Christmas Breakfast – December 23, 2009 in the High School Cafeteria – 6:00 a.m. to 8:30 a.m. Board members are invited to attend and/or participate in the preparation of the breakfast.

XII. ADJOURNMENT

Have a Happy Holiday Season!

