

Mount Union Area School District

Monday, March 29, 2010

Agenda

NOTE: The meeting will be held in the Library of the Mount Union-Kistler Elementary at 7:30 p.m. There will be an Executive Session held at 6:30 p.m. prior to the start of the regular session.

I. CALL TO ORDER – President Ralph Park

1. Opening Prayer
2. Pledge of Allegiance

II. Roll Call Of Directors

III. Roll Call Voting/Minutes

1. Approval of the Roll Call Voting and Recording Motion as follows:

Approval is granted that as the President of the Board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or director(s), wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state.

2. Approval of the minutes of the regular meeting of February 22, 2010 – green pages
3. Recommendation to amend the minutes of the January 25, 2010 meeting to reflect a correction to the roll call voting on Page 10, Item #21 under General – Johnston Realty of Altoona action -- as follows:

As approved at our February 22, 2010 meeting:

The secretary was directed to cast a roll call vote: Christoff, aye; Shugarts, absent; Wenzel, aye; Taliff, nay; Gearhart, aye; Wagner, absent; Secrest, aye; Ketner, aye; and Park, aye. 6 ayes, 1 nay, 2 absent and 0 abstentions. Motion carried.

Should be corrected to reflect roll call vote as follows:

The secretary was directed to cast a roll call vote: Christoff, aye; Shugarts, absent; Wenzel, aye; Taliff, nay; Gearhart, nay; Wagner, absent; Secrest, aye; Ketner, aye; and Park, aye. 5 ayes, 2 nays, 2 absent and 0 abstentions. Motion carried.

IV. Treasurer's Report

1. Approval of the Treasurer's Report -- yellow pages

V. Bills

1. Approval of the bills for March 2010
 - a) General Fund – pink pages
 - b) Cafeteria Fund – blue pages
 - c) Scholarship Fund – goldenrod pages
 - d) Capital Reserve Fund – green pages
 - e) Construction Fund – lavender pages
2. High School Renovation Project Bills:
 - a) Authorization to pay the following High School Renovation Project bills pending receipt of notarized documentation from the architects:
 1. Silvertip, Inc. -- HVAC Construction – \$343,674.36 and \$382,678.39 for a total of \$726,352.75
 2. Leonard S. Fiore, Inc. – General Construction -- \$912,449.12 and \$1,474,382.91 for a total of \$2,386,832.03
 3. Leer Electric, Inc. – Electrical Construction -- \$320,059.06
 - b) Authorization to pay the following High School Renovation Project bills pending receipt of verification from the Clerk of the Works:
 1. Cumberland Analytical Associates, LLC – Asbestos Air Monitoring Services -- \$4,680.00.
 2. Mountain Research, LLC. – Air Quality Monitoring Services -- \$1,180.00.
3. Authorization to approve the following change orders for the High School Renovation Project:
 - a) General Construction – Leonard S. Fiore, Inc.
 1. PCO-011 – Window demolition credit – (\$3,234.68)
 2. PCO-016 – Provide plywood boxes for steam pipes -- \$1,086.06 – Needed due to field conditions where it provided an unsafe condition for students during the phasing.
 3. PCO-026 – Provide flash patch for VCT Floors after abatement -- \$2,052.03 – Needed due to unsafe field conditions exposed during abatement.
 4. PCO-031 – Substitute carpet and rubber base for the scheduled sound module floor credit – (\$3,048.29) – Needed due to field conditions where the existing floor was determined to accept the recessed floor.

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5. PCO-035 – Revise layout of the Office A131 per RFI GC-042 -- \$2,090.65 – Work requested by the owner (District).
 6. PCO-039 – Revise grades and add steps at Door A117.4 per WCPR GC-001 -- \$4,812.48 – Needed due to field conditions and a design error.
 7. PCO-041 – Provide additional window stools in Room A119 per RFI GC-062 -- \$1,594.29 – Stool was needed to match the existing stools.
 8. PCO-042 – Delete TV brackets credit – (\$1,328.66) – Owner (District) did not want the brackets.
 9. PCO-047 – Provide concrete demolition for the grease receptor -- \$769.72 – Needed due to field conditions where a concealed electric duct bank was revealed.
 10. PCO-049 – Existing bathroom D128 to remain per SD #243 credit – (\$137.55) – Deletion was per the owner's (District) request.
 11. PCO-056 – Provide ceramaguard ceiling in lieu of scheduled gypsum board in Locker Room Offices A116.1 and A204 – No cost for the change order – Work was changed to provide access to multiple valves.
 12. PCO-063 – Delete structural beam and pocket in Cafeteria credit – (\$13,283.50) – Work was deleted per owner's (District) request.
- b) HVAC Contract – Silvertip, Inc.
1. Proposal dated 2/4/10 – Add fan power box #FPB Ca-7 in Library -- \$4,279.00 – Work was required to accommodate room layout revisions requested by the owner (District).
 2. Proposal dated 2/11/10 – Add exhaust fan for the fume hood in Room 146 -- \$3,558.00 – Work was omitted on the base bid scope of work.
 3. Proposal dated 2/24/10 – Add reconfigure ductwork in Corridor B105 -- \$1,656.00 – Needed because of field conditions where an existing beam conflicted with the ductwork.
- c) Electrical Contract – Leer Electric, Inc.
1. Proposal dated 1/19/10 – Add additional power and data outlets in Rooms D110, D119 and D119.1 -- \$29,050.55 – Additional work was requested by the owner (District).

VI. District Reports

1. Approval of the District Office Petty Cash and Student/District Data Reports.
Enclosures

VII. Presentations

1. Science Curriculum – Mr. Frank Miller and Mrs. Suzanne Brown
(Please bring the Science Curriculum binder distributed at our March workshop along to this meeting.)
2. Cornell University – Visitation Trip – Mr. Kirk Stevens and students

VIII. PUBLIC COMMENTS

IX. REPORTS

1. Tuscarora Intermediate Unit #11:
 - a) Minutes from the Tuscarora Intermediate Unit #11 meeting of February 17, 2010. No action is needed on these minutes. (See pink attachment)
 - b) Action on the Tuscarora Intermediate Unit #11's General Operating Budget for the 2010-2011 school year in the amount of \$3,230,862. (Please bring along to the meeting the IU #11 budget booklets you received in the mail.) (Ballots and resolution will need to be completed).
 - c) Recommendation to elect the following individuals to serve as Tuscarora Intermediate Unit #11 board members to fill new three-year terms from July 1, 2010 to June 30, 2013: (Ballots will need to be completed.)

Linda H. Garber – Central Fulton School District
Donna K. Isenberg – Huntingdon Area School District
Lisa J. Baer – Southern Huntingdon County School District
 - d) Tuscarora Intermediate Unit #11's 37th Annual Convention of School Directors is scheduled to be held Wednesday, April 28, 2010, at 6:30 p.m. at the IU facility. Please notify De Wagner by Wednesday, April 7, 2010, if you are planning to attend. (Cost for guest tickets will be \$10/each.)
2. Huntingdon County Career & Technology Center:
 - a) Approval of the minutes of the Huntingdon County Career & Technology Center meetings of January 12, 2010. (See white attachments)

X. GENERAL

1. High School Auditorium Renovation Re-Bid:

Recommendation from Mr. Vern McKissick to:

- a) award the General Construction bid to Mid State Construction of Altoona, PA in the amount of \$585,000;
- b) award the HVAC Construction Contract to Silvertip, Inc. of Lewisburg, PA in the amount of \$248,000.;
- c) award the Electrical Contract to Bob Biter Electric of Cresson, PA in the amount of \$513,000.

2. Recommendation to adopt the Science Curriculum for Kindergarten to Grade 12 effective for the 2010-2011 school year as presented.

3. Recommendation to accept the grant from the American Orff-Schulwerk Association in the amount of \$2,190.00 for a kindergarten literacy grant submitted by Mr. Jeff Puhala on behalf of the Mount Union-Kistler Elementary.

As a result of this grant award, Mr. Jeff Puhala along with students will have their picture taken around the instruments received and printed in a national publication (AOSA Reverberations Newsletter). This will give our District national exposure to the Orff chapters. Recognition to Mr. Jeff Puhala on his efforts in writing and submitting this grant application.

4. Approval of the Library Makeover Grant as prepared and submitted by Mrs. Melody Komir, Secondary Librarian. (See blue attachment)

5. As per school calendar, the snow make-up day for Friday, February 26, 2010, will be on Thursday, April 1, 2010.

6. Due to the Memorial Day holiday, recommendation to reschedule the board workshop/meeting for the month of May 2010 as follows:

- a) Reschedule the regular meeting from Monday, May 31, 2010, to Monday, May 24, 2010, at 7:30 p.m. in the Library of the Mount Union-Kistler Elementary with an Executive Session held at 6:30 p.m. prior to the start of the regular session.
- b) Reschedule the workshop from Monday, May 17, 2010, to Monday, May 10, 2010, at 6:30 p.m. in the Library of the Junior/Senior High School.

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7. Recommendation to reschedule the April workshop from Monday, April 12, 2010, to Monday, April 19, 2010, at 6:30 p.m. in the Library of the Mount Union-Kistler Elementary. The focus of the workshop will be discussion of the 2010-2011 school year budget.
8. Recommendation to renew the Food Service Management Services with Metz Associates Ltd. effective for the 2010-2011 school year as presented for one-year with the renewal option for up to three years. (See green attachment)
9. Recommendation to grant final adoption to the 2010-2011 school year calendar. Note: There has been no change to the calendar as presented for tentative adoption. (See white attachment)
10. Recommendation to approve the revised Medical, Health, Dental and Vision Care Insurance Agreement between the District and the Huntingdon County Schools Insurance Trust consortium with the understanding the agreement will be effective immediately pending majority approval of the participating districts in the consortium. (See white attachment)
11. Recommendation to approve the Service Agreement for Professional Development for Summer 2010 with Heather Border and Jennifer Mitchell to be funded from Mandatory 20% Title 1 reservation of funds from Mount Union--Kistler Title 1 building allocation for the trainers and the stipends paid to K-6 teachers from the Mount Union-Kistler building and with the stipends for K-6 teachers from Shirley Township and Mapleton-Union Elementary buildings being covered by remaining ARRA funds. (See yellow attachment)
12. Request from Statewide Tax Recovery, Inc. for exoneration from delinquent per capita/resident taxes for Mr. Todd Smith, Mount Union Borough, as a non-resident for the 2009 tax year only.
13. Request from Ms. Ginny Lays, District Grant Writer, for the District to participate in the Teaching American History Grant through a consortium of school districts across the State at no cost to join for the District. (See pink attachment)
14. Permission to seek bids for production of the yearbook for a three-year period beginning with the 2010-2011 school year.
15. Authorization for Mrs. Autumn Fiscus, Director of Business Affairs, to award the fuel oil bid for the 2010-2011 school year on Tuesday, April 6, 2010, with the understanding the final bid tabulation and award will be presented to the Board at the April 26, 2010 meeting for approval and entering into the minutes.

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16. Approval for Markley Actuarial to do GASB 45 Valuation for year ending June 30, 2011 at a cost of \$3,250.00. This is required every two years by the Government Accounting Standards Board (GASB). (See blue attachment)
17. Recommendation to adopt the revised Resolution Urging Legislative Action on School Employee Pension Reform. (See yellow attachment)
18. Approval for Ms. Ginny Lays, District Grant Writer, to submit a proposal for the District for the Federal Improving Literacy through School Libraries Grant Project. Note: New proposals are due by April 20, 2010 prior to our next board meeting. Ms. Lays will be meeting with District librarians, administrators and literacy coaches for input on the proposal.
19. Recommendation to support renewal of the Educational Improvement Tax Credit Program by partnering with the Franklin & Marshall College.
20. Recommendation to support the Pennsylvania State System of Higher Education's (PASSHE) School Leadership Grant proposal through the PA Academy.
21. Recognition of the book, "A History Between the Rivers, the Susquehanna, the Juniata, and the Potomac, 1609-1959," donation to the high school library by author -- Mr. C. Arnold McClure.

XI. PERSONNEL

1. For Information:
 - a) Ms. Brandy Carter has successfully completed her probationary period as full-time, special education para-educator aide assigned to the Virtual Academy classroom.
 - b) Mrs. Amy C. Smith has successfully completed her probationary period as part-time, Secondary Library Aide.
 - c) Mrs. Tina Werner has successfully completed her probationary period as a part-time cafeteria aide assigned to the Mapleton-Union Elementary.
2. The District has received notification that Kleda Evans, Shippensburg University, will not be completing her student teaching in the District until the Spring 2011 semester.

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3. Request from Mrs. Tierney Love to be off March 26 to April 1, 2010 for the purpose of travel with the understanding she will be using two personal days and three days off without pay to cover the period of the leave. Note: Superintendent James Estep granted pre-approval on this request.
4. Request from Mrs. Cindy Knepp for a leave of absence beginning April 6, 2010 for approximately six weeks or longer with the understanding she will be using personal days and sick-leave days to cover the period of the leave and she will notify the District Office of her return date.
5. Request from Mrs. Beth Price for an approved Family Medical Leave beginning April 8, 2010 through April 25, 2010 with the understanding she will be using personal days, sick-leave days and days without pay to cover the period of the leave and she will notify the District Office of her return date.
6.
 - a) Request from Mrs. Sandra Snair for a leave of absence beginning on April 23, 2010 through June 9, 2010 with the understanding she will be using personal leave, family emergency leave days and sick-leave days to cover the period of the leave and she will notify the District Office of her return date.
 - b) Recommendation to name Ms. Sarah Slates, 16988 Croghan Pike, Shirleysburg, PA 17260 as the substitute to fill Mrs. Snair's vacancy.
7.
 - a) Request from Mrs. Vicki Valentine for a leave of absence beginning on May 17, 2010 through June 10, 2010 with the understanding she will be using sick-leave days to cover the period of the leave and she will notify the District Office of her return date.
 - b) Recommendation to name Ms. H. Nikki Dountas, 7269 Colbert Road, Huntingdon, PA 16652 as the substitute to fill Mrs. Valentine's vacancy.
8.
 - a) Recommendation to name Ms. Erin Mansberger, 7253 Colbert Road, Huntingdon, PA 16652 as the substitute for Mrs. Peggie Booze's leave starting April 12, 2010 through approximately May 21, 2010;
 - b) Recommendation to name Mr. Paul Mortimore, 64 Second Street, Belleville, PA as the substitute for Mrs. Peggie Booze's leave starting approximately May 24, 2010 through the end of the current school year with the understanding the District may seek an Emergency certificate for the area of Music for Mr. Mortimore.

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9. Request from Mrs. Erica Mowrer on behalf of Ms. Krista Moser and the Pennsylvania State University to approve placement for Krista in Mrs. Mowrer's classroom to complete the following pending receipt of the necessary clearances:
 - ✓ At least 5 classroom observations during the Spring/Fall of 2010
 - ✓ Travel with the Captain Jack FFA Chapter to the National Convention in October 2010
 - ✓ Observe at least one other teacher within the school district
 - ✓ Speak one on one with the administrators of the building

10. Request from Mrs. Bette Parks to be off May 3 to May 7, 2010 for the purpose of travel with the understanding she will be using two personal days and three days without pay to cover the period of the leave.

11. On behalf of Staff/Faculty Member C-09-10, the Mount Union Area Education Association wishes to support a voluntary donation of unused sick leave from the faculty and staff to ensure a full recovery period. It is understood that Staff/Faculty Member C-09-10 will exhaust all of her/his sick leave prior to using any of the donated days and that the specific details of this process will be left to the discretion of the Superintendent.

12. Approval to add the following name to the Substitute Teacher Listing effective for the 2009-2010 school year pending receipt of certificate, background clearances and necessary paperwork: (Application will be available for review at the meeting.)

Carrie Knepp, 17 West Milford Street, Mount Union, PA 17066, to be a May 2010 graduate of Juniata College, Elementary Education. Ms. Knepp will not be available for substituting until after May 2010 graduation. We have a letter from Juniata College regarding Carrie's completion of the program until issuance of the certificate from Pennsylvania Department of Education.

13. Approval to add the following names to the Substitute Custodian Listing effective for the 2009-2010 school year pending receipt of background clearances and necessary paperwork: (Applications will be available for review at the meeting.)

Christopher Cullen, 77 Memorial Road, McVeytown, PA 17051

William Runk, 135 Silverford Heights Road, Mount Union, PA 17066

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14. a) Recommendation to name Mrs. Dolphene (Dolly) Wakefield to the part-time, cafeteria aide position to be located at the Mount Union-Kistler Elementary for 6 hours per day to be paid at the rate of \$10.75/hour effective March 31, 2010 with the understanding there will be a 20-day probationary period.
 - b) Pending board approval and as the result of naming Mrs. Dolphene (Dolly) Wakefield to the 6-hour part-time cafeteria aide position authorization to post for applications the position of part-time cafeteria for 4 hours per day at the Mount Union-Kistler Elementary.
15. Recommendation to accept the resignation of Ms. Brenda Diven as Assistant Girls' Basketball coach effective immediately.

XII. USE OF FACILITIES AND FUND-RAISING ACTIVITIES

1. The following requests for Use of Facilities and Fund-Raising Activities were given pre-approval by the Superintendent after our February 22, 2010 meeting:
 - a) Request from Ms. Nancy Corson on behalf of the National Honor Society to reschedule its Dance and Rock-A-Thon from March 31, 2010 to April 1, 2010 due to the snow make-up day.
 - b) Request from Rev. Joshua Rhone on behalf of the Mount Union Wesleyan Church for use of the high school athletic field and adjacent fields to host an Easter Egg Hunt for the Mount Union community on March 27, 2010 from 1:00 p.m. to 4:30 p.m.
 - c) Request from Ms. Crystal Wilson on behalf of the Mt. Union Minor/Rookie Division Curve Baseball Team for use of the field at the Mount Union-Kistler Elementary from 5:00 p.m. to 7:00 p.m. on Mondays and Wednesdays starting March 22, 2010 and continuing through June 2010.
 - d) Request from Ms. Heather Stidfole on behalf of the Mt. Union Rookie Division Cubs Baseball Team for use of the field at the Mount Union-Kistler Elementary from 5:30 p.m. to 7:30 p.m. on Tuesdays, Thursdays and Fridays starting March 18, 2010 and continuing through June 8, 2010.
 - e) Request from Mr. Jason Hockenberry for use of the former Mount Union Elementary on Thursday evenings for 2 hours to hold softball practices.

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- f) Request from Mr. David Gearhart for use of the former Mount Union Elementary on Monday evenings from 5:00 p.m. to 7:00 p.m. to hold practices for Mount Union Girls' Softball.
 - g) Request from Mr. Scott Zook on behalf of the Mount Union Fire Company #1 for use of the former Mount Union Elementary on Sundays from 4:00 p.m. to 8:00 p.m. beginning in March 2010 and continuing through mid April 2010 for recreational basketball and ball practices.
 - h) Request from Mr. Chuck Hand for use of the former Mount Union Elementary on Tuesdays from 5:00 p.m. to 7:00 p.m. beginning March 8, 2010 through May 3, 2010 to hold baseball practices.
 - i) Request from Mr. Thomas Hollibaugh for use of the former Mount Union Elementary on Wednesdays from 5:30 p.m. to 7:30 p.m. to hold practices for Girls' Softball (Tornado's).
2. The Mount Union Area Schools Alumni Banquet scheduled to be held Saturday, May 29, 2010, has been relocated from the New Life Fellowship Church to the Mount Union-Kistler Elementary with the understanding the services of Metz Associates and our cafeteria staff will be utilized.
 3. Request from Mrs. Erica Mowrer on behalf of the Pennsylvania State University for permission for the agriculture education students at Penn State to visit our new facilities upon completion. The department schedules tours of successful programs each semester in order to allow students to visit a variety of programs and witness various teaching techniques across the state.
 4. Request from Ms. Debbie Flaig on behalf of Penn State Altoona for use of the Shirley Township facilities to hold its Summer 2010 Kids College on June 22, 23 and 24, 2010 from 8:00 a.m. to 4:30 p.m.
 5. Request from Mr. Frank Furfaro on behalf of The Big Band Sound to hold its Spring Concert on Tuesday, April 20, 2010, at 7:30 p.m. in the high school auditorium.
 6. Request from Mrs. Sally Steward on behalf of the In-Door Majorette group for use of the gymnasium at the Mount Union-Kistler Elementary from 3:00 p.m. to 6:00 p.m. on April 6, 7, 12, 15, 19 and 21, 2010 to hold practices.

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7. Request from Mrs. Judy Myers on behalf of the Mount Union Kiwanis Club for use of the fields at the high school to hold its annual Easter Egg Hunt on Saturday, April 3, 2010, (Inclement weather date – April 10, 2010) with the understanding that the Key Club and Builders Club will be assisting with the Egg Hunt.
8. Requests from the Mount Union Band Boosters:
 - a) to hold a Tag Day/Bake Sale at the APM Center in Huntingdon on April 24, 2010 with the proceeds being used towards busing and travel expenses and with the understanding the details of the activity will be cleared with the building principal and approved by the Wellness Committee.
 - b) to hold a Car Wash at the Minit Mart on Route 522 on May 29, 2010 with the proceeds being used towards busing for the Boy Scout Parade and with the understanding the details of the activity will be cleared with the building principal and approved by the Wellness Committee.
9. Request from Ms. Nancy Corson on behalf of the National Honor Society to hold a Bake Sale/Tag Day at Wal-Mart in Huntingdon on April 25, 2010 with proceeds being given to the Huntingdon Humane Society and with the understanding the details of the activity will be cleared with the building principal and approved by the Wellness Committee.
10. Request from Mr. Geno Edwards on behalf of the International Club to hold a Side Street Cafe Hoagie Sale March 30, 2010 through April 19, 2010 with proceeds being used for the Astuoras Academy School in Guatemala and with the understanding the details of the activity will be cleared with the building principal and approved by the Wellness Committee.
11. Request from Ms. Chris Stevens on behalf of the Roots and Shoots Club for use of the high school facilities from 3:00 p.m. to 8:30 p.m. to hold a turkey dinner and used book sale for Earth Day on April 23, 2010 (alternate date April 22, 2010) with proceeds being used for the Huntingdon County Humane Society and something earth friendly for the school and with the understanding the details of the activity will be cleared with the building principal and approved by the Wellness Committee.
12. Request from Ms. Chris Stevens on behalf of the Roots and Shoots Club to hold an Earth Day T-Shirt sale beginning of April 2010 with the proceeds being used towards save the rain forest and with the understanding the details of the activity will be cleared with the building principal and approved by the Wellness Committee.

XIII. FIELD TRIPS AND CONFERENCES

1. The following requests for Field Trips and Conferences were given pre-approval by the Superintendent after our February 22, 2010 meeting:
 - a) Request from Mr. Rob Ohawk to accompany members of the Mount Union Eco Meet Team to the Shaver's Creek Environmental Center from 5:00 p.m. to 9:30 p.m. two dates during the week of March 22, 2010 with costs to the District being for use of the school van for the trips.
 - b) Request from Mr. Rob Ohawk to accompany members of the Mount Union Eco Meet Team to Raystown Lake/Dam area and Williamsburg Mountain from 3:30 p.m. to 6:00 – 7:00 p.m. on March 26, 2010 with costs to the District being for use of the school van for the trip.
 - c) Request from Mrs. Suzi Bender to attend the Classroom Diagnostic Tools Training for District Test Coordinator to be held on March 25, 2010 in State College with costs to the District being for substitute (\$85.00).
 - d) Request from Mrs. Tonya DeVecchis-Kerr, Mr. Curtis Whitesel and Mrs. Bambi Guentner to attend the Neuroscience Perspective of Learning workshop to be held at Hotel Hershey on March 23, 2010 with costs to the District's Special Education funds for mileage (\$100.00).
 - e) Request from Mrs. Erica Mowrer and Mr. Curtis Whitesel to attend the PaTTAN's Conference to be held in Hershey on April 6 to 7, 2010 with costs to the District's LRE Mini Grant for substitute (\$85.00), mileage \$90/each (\$180.00) and lodging \$150.96/each (\$301.92).
 - f) Request from Mrs. Jane Wagner to attend the PSBA Legislative Advocacy Conference to be held in Harrisburg April 25 to 26, 2010 with costs to the District being for mileage (\$80.00), lodging (\$200.00), parking (\$10.00) and registration (\$299.00).
2. Consideration of overnight trip for the senior class of 2010.
3. Request from Mr. Rick Kane to for members of the High School Band to participate in the Annual Spring Concert Dress Rehearsal during the day and the Spring Concert in the evening of May 17, 2010 with the understanding the students will be released from classes through the day for the dress rehearsal and remain at the school for the concert. The Band Boosters will be providing dinner that day and students will return home with their parents following the concert.

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4. Request from Mrs. Cortnee Nearhoof and Mrs. Iva Hinton to accompany six members of the Yearbook staff to tour the Herff Jones Plant and pick-up of the yearbooks in Gettysburg on May 26, 2010 with costs to the District being for use of the school van for the trip and substitutes.
5. Request from Mrs. Peggy Boozel and Ms. Rebecca Taylor to accompany seven members of the Honors Choir to the National Honors Choir festival to be held at Carnegie Hall in New York City from June 23 to 27, 2010 with the understanding the Honors Choir will cover costs involved with the trip including bus transportation. Note: The District will pay the bus contractor and the Honors Choir will reimburse the District.
6. Request from Mrs. Tamara Heeter and aides to accompany four members of her classroom to Lewistown shopping on April 28, 2010 with costs to the District being for handicapped accessible vans for transportation.
7. Request from Mr. Jeff Vogus, Mrs. Joan Coraor, Mrs. Candi Gilliland and one additional faculty member to accompany members of the AP Chemistry and Physics classes to Six Flags Amusement Park in Jackson, New Jersey on May 25, 2010 with the understanding the group will cover costs involved with the trip for transportation, tolls and substitutes.
8. Request from Mrs. Judy Isenberg and Mrs. Teresa Bilger to accompany members of the Senior High Art Club and Art students to the Penn State Palmer Art Museum and H.U.B. Gallery Shows on April 17, 2010 with costs for the trip being covered by the Art students.
9. Request from Mrs. Dana Winters to accompany members of her Senior High physical education classes grades 9 – 12 to Holiday Bowl on April 12, 2010 with costs to the District being for transportation and to accompany Mrs. Sonja Boozel's TMR classroom to Holiday Bowl on April 18, 2010 with costs to the District being for transportation.
10. Requests from Mr. Rob Ohawk to accompany members of the Eco Meet Team to:
 - a) Shaver's Creek Environmental Center during the week of April 9, 2010 (April 8, 2010) from 5:30 p.m. to 9:30 p.m. with costs to the District being for use of the school van for the trip;
 - b) Huntingdon's Water Treatment Plant during the week of April 9, 2010 (April 9, 2010) from 5:30 p.m. to 8:00 p.m. with costs to the District being for use of the school van for the trip;
 - c) Licking Creek State Park on April 12, 2010 from 3:30 p.m. to 6:00 p.m. with costs to the District being for use of the school van for the trip;

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- d) Shaver's Creek Lake Perez on April 19 and 20, 2010 from 3:30 p.m. to 7:00 p.m. with costs to the District being for use of the school van for the trip;
 - e) Shaver's Creek/Petersburg on April 21, 2010 from 3:30 p.m. to 7:00 p.m. with costs to the District being for use of the school van for the trip;
 - f) Bear Meadows Nature Preserve on April 13, 2010 from 3:30 p.m. to 7:00 - 8:00 p.m. with costs to the District being for use of the school van for the trip;
 - g) Canoe Creek State Park on April 17, 2010 from 6:00 a.m. to 5:00 p.m. with costs to the District being for use of the school van for the trip;
 - h) Black Duck Pond at Raystown Lake on April 23 and 26, 2010 from 3:30 p.m. to 6:00 p.m. with costs to the District being for use of the school van for the trip;
 - i) Shaver's Creek Raptor Center on April 24, 2010 from 10:00 a.m. to 6:00 p.m. with costs to the District being for use of the school van for the trip;
 - j) Canoe Creek State Park on May 4, 2010 from 6:00 p.m. to 9:30 p.m. with costs to the District being for use of the school van for the trip.
11. Requests from Mrs. Erica Mowrer on behalf of the Captain Jack FFA:
- a) to accompany qualifying members of the Captain Jack FFA to the Regional Public Speaking competition to be held in Harrisburg on April 9, 2010 with costs to the District being for school van for the trip to Harrisburg and overnight for the April 10th event (See Item #10b), substitutes for Mrs. Tammy Fisher (para-educator aide) for half-day and Mrs. Erica Mowrer for a full day and with the understanding the students and Mrs. Mowrer will be going to the event via the Juniata Valley's bus.
- Note: On this request, Mrs. Erica Mowrer is asking for permission for Mrs. Tammy Fisher (para-educator and parent) to be released at approximately 2:00 p.m. to drive the students not at the Public Speaking competition that are attending the Livestock Judging by school van to Harrisburg to meet Mrs. Mowrer. Those students not participating in the Livestock Judging will accompany Mrs. Tammy Fisher on the return trip via the Juniata Valley's bus. Bus transportation will not have any cost involved for the District as part of the reciprocal agreement with Juniata Valley from last year's event.
- b) to accompany members of the Captain Jack FFA to the FFA Dairy & Livestock Judging to be held in Doylestown on April 10, 2010 with costs to the District being for use of the school van for the trip;

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- c) to accompany members of the Captain Jack FFA to the Tractor Driving Contest to be held at the Huntingdon County Fairgrounds on April 30, 2010 with costs to the District being for substitute (\$85.00) and use of the school van for the trip;
 - d) to accompany nine members of the Captain Jack FFA to the Envirothon to be held at Raystown Lake on May 4, 2010 with costs to the District being for substitute (\$85.00) and use of the van for the trip.
 - e) to accompany two members of the Captain Jack FFA to the Rotary Luncheon in Huntingdon in May 2010 (tentative date is May 18, 2010) with costs to the District being for half-day substitute for the afternoon (\$42.50);
 - f) to accompany members of the Captain Jack FFA to the MAAC Cooperative Conference to be held in Bedford on April 15, 2010 with costs to the District being for use of the school van for transportation and substitute (\$85.00).
12. Request from Mr. Rick Kane to accompany up to two qualifying students to the PMEA All-State Convention to be held in Pittsburgh April 21 – 24, 2010 with costs to the District being for use of the school van for the trip, substitutes \$85/day, registration and lodging for students/director. (Note: At this time, actual cost figures are not available.)
13. Request from Mr. David Hummel for students in Grades 3rd to 6th from the Mapleton-Union Elementary to go to Lake Raystown on June 4, 2010 with the understanding costs involved for the trip will be covered by the CTO.
14. Request from Mr. Curtis Whitesel and Mr. Frank Miller to attend the PaTTAN's workshop, "Classrooms for the Future/21st Century Teaching & Learning and EETT," to be held in Harrisburg on April 28, 2010 with costs to the District's EETT Mandatory 25% Professional Development budget for mileage (\$85.00).
15. Request from Mrs. Holly Fortney and Mrs. Autumn Fiscus to attend the PASBO's workshop, "Elements of Transportation," to be held in Harrisburg/Hershey on April 23, 2010 with costs to the District being for mileage (\$94.00) and registration (\$310.00).
16. Request from Mrs. Joan Coraor to attend the Huntingdon County Communities That Care's Seminar and Workshop, "Is Everybody Really Doing It? Using a Social Norms Approach to Successfully Reduce Risk Behaviors," to be held in Huntingdon on April 7, 2010 at no cost to the District.

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17. Request to attend the Educating Students in the LRE-Pilot Project to be held at IU #16 on May 25, 2010 from the following individuals with costs to the District's LRE Mini Grant for use of the school van for the trip and for two substitutes:

Tonya DeVecchis-Kerr
Curtis Whitesel
Sonja Boozel

Bambi Guentner
Adam Glasgow (sub needed)
Tamara Heeter (sub needed)

18. Request to attend the Bureau of Education & Research's workshop, "Co-Teaching in the Inclusive Classroom," to be held in State College on April 29, 2010 from:

- a) Mrs. Maurine Hockenberry with costs to the District's Inclusion Mini Grant for registration (\$215.00) and mileage (\$50.00),
- b) Mr. William Hammond with costs to the District's Inclusion Mini Grant for substitute (\$85.00) and registration (\$215.00).

19. Request from Mr. Frank Miller to revise his request for attending the PAFPC Annual Conference to include District costs for registration (\$400.00).

20. Request for all K-6 teachers, Mr. Frank Miller, Mr. Dave Hummel, Mrs. Deborah Goodman and Mrs. Dawn Holesa to be released for one full day to conduct a site visit to observe a Writer's Workshop being taught to K-5 students in the Huntingdon Area School District with costs for substitutes for 41 teachers and use of the school van for the trips to be funded through the Elementary Professional Development budget with the understanding that the details of the specific dates of release will be worked out with Mr. Jeffrey Coppes. This is being requested as part of the District's efforts to adopt an elementary wide writing program.

XIV. PRINCIPALS' REPORTS

1. Secondary Principals' Reports – See blue attachments
2. Elementary Principals' Reports – See yellow attachment
3. District-wide Administrators' Reports – None for this month.
4. Technology Director's Report – None for this month.

XV. INFORMATION ITEMS

1. Letter from the Secretary of Education – Dr. Gerald Zahorchak – acknowledging the District’s audit with no findings or observations for the years ending June 30, 2005 and June 30, 2006.
2. April Meetings:
 - a) Regular Board – Monday, April 26, 2010, at 7:30 p.m. in the library of the Mount Union-Kistler Elementary with an Executive Session being held at 6:30 p.m. prior to the start of the regular session.
 - b) Workshop – Monday, April 19, 2010, at 6:30 p.m. in the library of the Mount Union-Kistler Elementary. The focus of the workshop will be discussion of the 2010-2011 budget.
3. State Ethics Forms -- Need to be completed for 2009 and returned to De Wagner at the District Office.

XVI. ADJOURNMENT